

From
Bryan Jesse

**2013-2014
Arapahoe High School
Administrative Team Meeting
August 20, 2013**

Standing Agenda Items

- 1. Review Weekly Calendar for Evening and Weekend Supervision**
- 2. Activities Update**
 - a. Homecoming Royalty (Warrior)
 - b. Back to School Dance
 - c. Student Initiated Clubs (policies, powderpuff)
 - d. Numbers for 50th Open House
- 3. 3. Safety/Security**
 - a. Deputy Dialogue?
 - b. Locks on the faculty bathrooms
 - c. Locking classroom doors
- 4. Instruction/Curriculum**
 - a.
- 5. Personnel: [REDACTED], [REDACTED] & [REDACTED]**
 - a.
- 6. Admin PLN**
- 7. Educator Effectiveness Dialogue**

Additional Agenda Items

1. Staffing
 - Enrollment Update
2. AHS Apparel
 - District
 - Middle Schools?
 - Who else?
3. Election Table (A [REDACTED])
4. New Title for Deputy James Englert newsletter article?
5. Student Code of Conduct- Distribution August 28th? ([REDACTED])
6. Reflect on Opening School- Inservice and First Day ([REDACTED])
7. Student Concern- [REDACTED], [REDACTED]
8. Supplies
9. Sharing our Master Schedule

Exhibit No.: 12
Deponent: Meredith
Date/RPR: 6/30/15
Hunter + Geist, Inc. [Signature]

LPS 02047

10. LPS Accredited with Distinction!
11. Senior Class Photo
12. School Supply Lists - teacher required on teacher web page
13. Bible Study

**2013-2014
Arapahoe High School
Administrative Team Meeting
August 20, 2013**

*Steve
Sisler*

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

2. Activities Update

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- d. Numbers for 50th Open House

3. 3. Safety/Security

- a. Deputy Dialogue?
- b. Locks on the faculty bathrooms
- c. Locking classroom doors

4. Instruction/Curriculum

- a.

5. Personnel: [REDACTED], [REDACTED] & [REDACTED]

- a.

6. Admin PLN

7. Educator Effectiveness Dialogue

Additional Agenda Items

1. Staffing

- Enrollment Update

2. AHS Apparel

- District
- Middle Schools?
- Who else?

3. Election Table ([REDACTED])

4. New Title for Deputy James Englert newsletter article?

5. Student Code of Conduct- Distribution August 28th? ([REDACTED])

6. Reflect on Opening School- Inservice and First Day ([REDACTED])

7. Student Concern- [REDACTED]

8. Supplies

9. Sharing our Master Schedule

10. LPS Accredited with Distinction!

11. Senior Class Photo

12. School Supply Lists - teacher required on teacher web page

13. Bible Study

Administrative Team Meeting September 3, 2013

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision
2. Activities Update
 - United Sports: **have about 10 students get involved and rotate games, not having all students participate at once, not just seniors.**
 - Tailgate vs. Columbine **yes**
 - MUSE box: **no**
 - Homecoming-Themes: **Olympics, Great Gatsby, Night in Europe**
 - 9/11: **trumpeters,**
 - Meet at the Pole: **Sept. 24 @ 7**
2. Safety/Security
 - Planned Drills
 - Parking Permit Update
3. Instruction/Curriculum
 - PLC update: **look at website each group update by each PLC group. Check on 10th grade English.**
4. Discipline:
 - **[REDACTED] = [REDACTED] wants to come back to AHS, check District policy on receiving a diploma.**
 - Toilet Cameras: **[REDACTED] in E10 [REDACTED] hung up. Put 8 signs in the boys bathroom about cameras in the br. Call [REDACTED] parents.**
 - **[REDACTED] = [REDACTED]**
5. Personnel:
6. Admin PLN
7. Educator Effectiveness Dialogue: **[REDACTED] met with whole group, Email reminder to teachers for goal and self-assessment**

Additional Agenda Items

1. Plato - notes on tests?
2. Job Fair: here, we get \$2000, can have concessions 7-5pm, Sat. March 22nd,
3. Truancy Training:
4. Faculty Meeting: **[REDACTED], [REDACTED], [REDACTED] and [REDACTED] ([REDACTED] collab classes)**
5. Classroom Recording Policy: can students record in class

6. New Tab on Website: **Admissions or (Prospective Students)**

Administrative Team Meeting September 9, 2013

Standing Agenda Items

- 1. Review Weekly Calendar for Evening and Weekend Supervision**
- 2. Activities Update**
 - 9/11 details (in the north hall, west-side)
 - Dance Club (██████████ and ██████ love it)
 - Freshmen Campaign (posters going up)
 - Powder Puff Football (no, too much going on)
- 2. Safety/Security**
 - Security-33
- 3. Instruction/Curriculum**
 - Evaluations (element template {share} and initial conference {share})
 - PD needs (let me know working with your teachers for Oct. in-service)
 - Special Service Professionals (what are the expectations for these people's goals)
- 4. Discipline**
 - Video deleted/pic Tweeted (a junior ██████ is going to ask for it off)
 - Football game supervision (██████ will help coordinate who is where)
- 5. Personnel**
 - Recording of a teacher
- 6. Admin PLN**
- 7. Educator Effectiveness Dialogue**
 - ██████ joins us at 9:15 a.m.

Additional Agenda Items

1. Secondary Principal's Meeting Update: reminder to all seniors let ██████ see will be released to class ██████, ██████, ██████ moving kids into Dismiss students at 745
2. Expulsion Training, Bullying - Counseling training? (████) We will train own counselors
3. 8th Grade Flyer to other LPS MS
4. January 6: Faculty Lunch Jan. 6 Ideas (Dept Chair update do something together, nothing)

a. Do an autodial

6. **Freshman showcase date needs to be updated on the website. Send this nothing separate for shadowing days.**

Administrative Team Meeting September 16, 2013

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

2. Activities Update

- Deputies for Homecoming: 1 talent show, 2 bonfire, 4 parade, 3 dance.
- StuCo Class Meetings-Seniors-Tuesdays, 1st lunch S8, Juniors, Freshmen-Thursdays 6:45 N1

2. Safety/Security

- Did some tours for the cameras. Security-33
- DMT 1 hour hallucinate

3. Instruction/Curriculum

- AHS Genius Squad

4. Discipline

- Potential Senior Boys Fight: [REDACTED] and [REDACTED]
- KP no empathy or remorse

5. Personnel:

6. Guidance Counselors at 9:00 a.m.

* make sure that [REDACTED] shows as HB for enrollments. [REDACTED], [REDACTED] father TBI, [REDACTED] check her enrollment area, [REDACTED] mother breast cancer and now brain tumor mom going into surgery, [REDACTED], [REDACTED]
* finger printing card a creative writing assignment with [REDACTED]
* ask [REDACTED] about adding [REDACTED] onto Bloomboard.
[REDACTED] grades. [REDACTED] talking back to teachers. [REDACTED] 6F's, [REDACTED] at Redirections, [REDACTED] absent a lot Social service call, [REDACTED] tough home life, [REDACTED] addicted to meth? [REDACTED] refusing to come to school, [REDACTED] wants to be called [REDACTED], [REDACTED] in treatment to HB,

7. Admin PLN

8. Educator Effectiveness Dialogue

- Self Assessments - "save and close"
- Goals - can go for longer than a year
 - i. Do not mark as Complete
- AP timeline?
- Google site

Additional Agenda Items

1. Schedule Pick-up: Review what went well. Open schedules to just upper grades.
2. June 4-5 LPS Admin Effectiveness
 - a. Will affect our team retreat

CLASS OF 2022

LPS 02055

Administrative Team Meeting September 23, 2013

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

2. Activities Update

- Link Crew Tailgate at LPSS 6pm start
- 50th Open House
- Royalty Nominations
- Homecoming overview
- Staff Shirts

2. Safety/Security

- [REDACTED] Incident - Suspect Vehicle

3. Discipline

[REDACTED] expelled enrolled at Redirections.

4. Instruction/Curriculum

- Professional Development Needs

5. Personnel:

- Personal leave - PT Conferences
- [REDACTED], Split the credit can have 1 gradebook should be put in as 1 grade 4 credits, 2 credits for SS and 2 Credits for LA= 4 credits. Impacts eligibility unfairly. Check in with Integrated b/c 2 separate gradebooks can grade this way, but potentially can do 1 gradebook.

6. Admin PLN: Diigo

7. Educator Effectiveness Dialogue

- Goal Discussion: [REDACTED]
- Standard Four & Five Indicator Discussion:

Additional Agenda Items

1. Supreme Court Visit: [REDACTED] will continue to work more closely with [REDACTED] on this and [REDACTED] will email the whole school.

2. ARKENBRAND- media/ marketing ([REDACTED])

3. Special Education Modifications/Accommodations & HCAP
Modifications/Accommodations Distribution ([REDACTED])

received HCAP information last week from District in electronic packet this is just for the 9th graders.

[illegible]

**2013-2014
Arapahoe High School
Administrative Team Meeting
September 30, 2013**

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

2. Activities Update

- 75th Anniversary
- Homecoming
- Assembly assignments
- Stage location
- Advice on Band Parent

2. Safety/Security

- Dog Confirmation
- Creepers around school

3. Discipline

- KP

4. Instruction/Curriculum

- UIP Visit
- OPA labs

5. Personnel

-

6. Admin PLN

- Interesting Tweet Shared

7. Educator Effectiveness Dialogue

Additional Agenda Items

1. School Psychologist at Re-entries
2. Classified Employees Week Oct. 6-12
3. New Daily Bell Schedule?
4. Gift for [REDACTED]?
5. AHS School Profile
6. Soccer Game

**Administrative Team Meeting
September 30, 2013**

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision
2. Activities Update
 - 75th Anniversary
 - Homecoming
 - Assembly assignments
 - Stage location
 - Advice on Band Parent
2. Safety/Security
 - Dog Confirmation: 11/1
 - Creepers around school: buzz cut, limp,
3. Discipline
 - KP, [REDACTED] drugs,
4. Instruction/Curriculum
 - UIP Visit: no needed and email teachers. CC [REDACTED], [REDACTED], and [REDACTED] to [REDACTED] we appreciate their support and not having the meeting. Having the same goals this year and having the same initiatives to accomplish goal
 - OPA labs: if they have labs then yes it would be considered lab based.
 - Admin PLC: no go!
5. Personnel
 - [REDACTED] [REDACTED], things that she didn't see in the classroom.
6. Admin PLN
 - Interesting Tweet Shared
7. Educator Effectiveness Dialogue

Additional Agenda Items

1. School Psychologist at Re-entries: make sure that she is there.
2. Classified Employees Week Oct. 6-12
3. New Daily Bell Schedule? call transportation ([REDACTED]) about the bell schedule
4. Gift for [REDACTED]: yes flowers
5. AHS School Profile: reviewed
6. Soccer Game

Participates in district-wide decision-making processes that impact the school community, including families.

As far back as when?

Administrative Team Meeting October 7, 2013

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

2. **Colorado Supreme Court Visit (7:45 a.m.) - [REDACTED]**: pick 2 cases felony possessing guns, shackled in court you look guilty. Gov't and Econ classes will be prepped for approx 3 days. 1st hour reception (last year was in library), 2nd 3rd and 4th hour run cases. Done at noon. Then they go back to class. 40-45 eat with justices in the library. They provide lunch. Senior class, 85 juniors. Teachers can do standing room in theater.

date: 10/30

time: 1-4th hour (130 over)

([REDACTED] email the shadow families and share that we will have a visit from the CO Supreme Court therefore there will be no parking on the east side for the building. Please drop off your child at the entrance.)

3. Activities Update

- Homecoming Recap
- Senior Gift: **frame for senior pic**
- Illness Initiative

2. Safety/Security

- New Law SRO - School Communication
- Lock Down Drill: **coming-up**

3. Discipline

- Truancy Intervention Plan: 4 absences in a month
- Whipped Cream Incident: **may have corroded the doors. Vandalism. speak to all of the girls.**
- **lose parking pass until Nov. 1st (Austin Van)**

4. Instruction/Curriculum

- PLC visit feedback from Admin.
- In-service 10/17
- Department Chair Agenda Reviewed
- SPF

5. Personnel:

-

6. Guidance Counselors at 9:00 a.m.

7. Admin PLN

8. Educator Effectiveness Dialogue

Additional Agenda Items

1. Best Buy/Intel Presentation: **\$5000 for local HS (us)**
2. Admin Holiday Party - December 20, 21, 22?
3. SAC changes - Darrell
4. Soccer Conflicts- Westminster Advice
5. BOE Retirement Celebration - October 30th
6. LASE - Dues/Social/Admin Eval Process Committee
7. Enrollment Update: **2188**

Administrative Team Meeting October 14, 2013

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

2. Activities Update

- NHS Induction: start time Dec. 9 at 6pm [redacted] wants at 7pm. Pub in student planner as 6
- Safe Schools Week (Oct. 21-25): Mon. Health, Wed. Yellow awareness, Frid: Unity day AHS

2. Safety/Security

- Lockdown: review
- Radio Check In: can you check your text messages.

3. Discipline

- [redacted]
- [redacted]

4. Instruction/Curriculum

- Google site template: let teachers experiment with this first and check what they created.
- Oct. 17 In-service Session Sign-up: debrief 1230 lunch

5. Personnel

- [redacted] - drill/ [redacted] - classroom: posters not pertaining to education, get more student work up.

6. Admin PLN

-

7. Educator Effectiveness Dialogue

- Standard 1 Review and Discussion
- [redacted] goal

Additional Agenda Items

1. Request by Yearbook
 - o student profile: kids be highlighted, think about this
2. PSAT:
3. College Fair:
4. Construction Site: **kids walking through, pulling down signs**
5. Faculty Meeting Nov 20th: [redacted] Sheriff Deputy there

LPS 02063

Administrative Team Meeting October 21, 2013

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

2. Activities Update

- DECA Dodgeball: [REDACTED] is participating 6-9
- Food Drive: District will help haul food
- Veteran's Week: Nov. 11-15 Speakers on the 15th
- Toys for Tots- Valverde Elementary: DPS 99% free and reduced

2. Safety/Security

- All cameras are up and running.

3. Discipline

- [REDACTED]

4. Instruction/Curriculum

- LCEE update:
- 1:1 Direction: [REDACTED] and [REDACTED] talk about this ASAP
- No to PLC time b/c how does it help the PLC process/ how does it help student learning in Bio/IS, this is time is for content time. Sci department meeting after-school one day.

5. Personnel:

- [REDACTED]

6. Guidance Counselors at 9:00 a.m.

9th: [REDACTED] poem was disturbing, [REDACTED] may go to Pathways, [REDACTED] attempt
10th: [REDACTED]
11th: [REDACTED] suicidal ideation
12th: [REDACTED] she shared that 2 friends know and only 3 adults ([REDACTED], [REDACTED], and [REDACTED]) mom is wondering who shared with the students, [REDACTED], [REDACTED] meet with him and discuss passing classes,

7. Admin PLN

8. Educator Effectiveness Dialogue

- Standard 2:
- Shared Observation Notes:
- Goal Discussion:

Additional Agenda Items

1. Best Buy/Intel Presentation

- November 13, 2013 at 12:13 p.m.

2.

LPS 02065

**Administrative Team Meeting
October 28, 2013**

Standing Agenda Items

1. Pictures for Basketball (7:30 a.m.) - [REDACTED]
2. Review Weekly Calendar for Evening and Weekend Supervision
3. Activities Update
 - Fall Play: it was amazing
 - One World One Roar: to raise \$ for flood victims
2. Safety/Security
 - Parking Lot: more signs about us being liable for car issues.
 - Dogs: Fri at 930
 - James out for the week:
3. Discipline
 -
4. Instruction/Curriculum
 - PLC Review
 - New Form Collection Method:
5. Personnel
 -
6. Admin PLN
 -
7. Educator Effectiveness Dialogue
 - Review Standard 2
 - Goal Discussion

Additional Agenda Items

1. Supreme Court Day-Senior Dismissal- Who, When, Discussion, Cell Phones:
2. Faculty Meetings - **ESC representation regarding assessments, grad requirements, etc.(we will follow [REDACTED] email)**
3. Social Dues - **pay them**
4. [REDACTED] Email re PTO Request:
5. Long boarding accident

[REDACTED] threw [REDACTED] keys up in the trees. (Who is [REDACTED]? Stop throwing keys in the trees, heard this is not the only time of them screwing around.) [REDACTED]

Depart Chair

LPS 02066

Administrative Team Meeting November 4, 2013

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

2. Activities Update

- The Tribe: the new You Matter Club
- Senior Class Gift: display screens.
- Toys for Tots kick off: Valverde Elem School, kicks off Monday
- Veterans Week: new flag and stand,
- Band Shed: looks terrible
- After Prom Preliminary Information:

2. Safety/Security

- Dog Reschedule:

Discipline

- [REDACTED] suspension

3. Instruction/Curriculum

- 1:1 Expansion: ½ the school

4. Personnel:

- [REDACTED] doc from [REDACTED] have him write it up. was written up last year.
- [REDACTED] and [REDACTED] and pool
- [REDACTED]: parent blindsiding [REDACTED] at banquet

5. Guidance Counselors at 9:00 a.m.

- D/F Lists

[REDACTED] turning things around; [REDACTED] wants GED; [REDACTED] arguing with mom truancy issue. [REDACTED] cutting, [REDACTED] meth called social services; [REDACTED] back at AHS attempted twice last weekend, very angry mtg on Thurs to look at Day Treatment; [REDACTED]; [REDACTED] going to OPA; [REDACTED] transfer from Cherry Creek, SARB, [REDACTED] new from CCHS failing everything, [REDACTED] going to [REDACTED] to get appendix out, [REDACTED] safety plan; [REDACTED] cutting; [REDACTED] 5 F's,

6. Admin PLN

7. Educator Effectiveness Dialogue

- Review Standard 2
- Goal Discussion

Additional Agenda Items

1. OPA! 2 spots,
2. Freshman Showcase:
3. Thanksgiving maintenance: **anyone in the building**

Put [REDACTED] 1st then [REDACTED]
B= TCAP Sched for this year

[REDACTED] topic

What are their anticipated outcomes? Good forward thinking came out of 21st Century. Could take next year and next spring to talk in your own time and then if ideas come out that are worthy of posing something big here. Then we would approve to have more time to discuss. Also the topic of discussion is so general, how do we know if this vision is congruent with our vision. Can you outline what you want to discuss? This proposal sounds like a second step. Looks like we fully support, if we give them time for this and money.

You come up with some good ideas with rationale to make changes. Start on your own time. Once you have this them you can potentially get paid for the second semester.

Should be more balanced with the people coming to represent.

Doesn't need to apply to the PTO for the \$. We could pay for it. Maybe next year ask for the \$. Could present blue-print at end to the year or the semester? Need to have a lot of discussion how it could potentially impact the Board.

There are so many other issues coming up. We need to go slow on this.
Don't feel pressure from PTO deadline.

from [REDACTED]

wanted to open to entire staff. to have meetings, still want time within the school day.
- pay time during the summer or school time
-if we knew the destination we would already be doing it.

4. Voyager Ineligibility: what has been taking place for helping him, use [REDACTED] email. Submit referrals to OPA of Tichey and Bolam.
5. [REDACTED] meeting request reviewed: interest request out to teachers, need state to roll-out grad requirements first, no bell schedule discussion or start of school, group projections what grad req. is going to give more information, if they want to talk about 1:1 tech,

Go ahead and meet on Monday of break and discuss, look at items that we would be able to talk about as a building. Offer the building

6. AHS Trivia

**Administrative Team Meeting
November 11, 2013**

ARAPAHOE VOLLEYBALL - 2013 RUNNER-UP STATE CHAMPIONS!!

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

2. Activities Update

- Veterans Week (refer to email)
- Toys for Tots:

2. Safety/Security

- Dogs rescheduled: Dec. 4th at 1:40

3. Discipline

- Junior girls Harassment via Social Media [REDACTED] and [REDACTED] filling restraining order against [REDACTED] (may need schedule changes).

4. Instruction/Curriculum

- STEM - update everyone on AHS plans,
- talk to ___ about concurrent enrollment through ACC.
- already approve Computer Science class
- add above classes with math and science (ex. Prob. Stats)
 - Doing Better Things - 1st Meeting
- B. call business office [REDACTED], seat time by law, what we do here for seat time. (number of kids in classes, 1st and/or 2nd)

5. Personnel

- [REDACTED]: meeting with her this week
- [REDACTED]: [REDACTED] taking 1 day a week to take care of [REDACTED] for therapy
- Paraprofessional Interviews: [REDACTED] backed out.
- [REDACTED]: [REDACTED] girls lacrosse coach
- [REDACTED]: Talk to [REDACTED] and keep it confidential, talk to [REDACTED] and share concern, how are you ensuring that students are prepared for the class, how is the class going, students are not passing assessments but still have a high grade. Carol do some profession development with this semester??
- [REDACTED]: [REDACTED] out again day 7 (12 total)
- [REDACTED]: surgery next year
- [REDACTED]: still haven't used the online resource, do you not want to teach AP here (are you happy with this class).
- [REDACTED]: probationary?
- [REDACTED]: nominated Athletic Director of Year CADA.

6. Admin PLN

•

7. Educator Effectiveness Dialogue

- Review Standard 2
- Goal Discussion

Additional Agenda Items

1. Listening to Music in Class - when is it acceptable? one ear bud,
2. Carpet samples: looked at it
3. Freshman Showcase Changes: Feedback from Department Chairs on, move SS into SmartBoards classes,
4. Pool Update: 1000 people
5. CLOC Update: meeting Valor placed in which league.

Administrative Team Meeting November 18, 2013

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

2. Activities Update

- National Anthem during Winter Sports: **stop yelling during the anthem with live singers home and away.**
- Dress up Days for Toys for Tots: **holiday tie/sweater day**
- Clip for Faculty Talent Show: **pictures of us, need ideas**

2. Safety/Security

- Doors, Change in Security shifts: **on day that we have meeting w/ [REDACTED] check doors after school. (8-3:30)**
- Dogs: **12/5 1:15**
- **[REDACTED] - Faculty meeting 20 min.**
- **[REDACTED]: speed, sedative, looks like a vit clear capsule with green powder.**
- Fire Drill: **cancel**

Discipline

- **[REDACTED] Expulsion, potential to walk at graduation**

3. Instruction/Curriculum

- Informational Text Article: **Not saying that we are not doing this, but rather this supports our work.**

4. Personnel:

- **[REDACTED]: IEP was painful,**
- **[REDACTED]: another year of prob, but can only give for 1 sem.**
- **[REDACTED]:**
- **[REDACTED]: [REDACTED]**

5. Guidance Counselors at 9:00 a.m.

12th: **[REDACTED]** pushed for Voyager. **[REDACTED]** needs all 60 credits F in Scuba, **[REDACTED]** not taking BYU classes, **[REDACTED]** govt needs the English credits. **[REDACTED]** homebound, **need to call [REDACTED] find out how many credits (what else can we do? free test date for GED), [REDACTED]** needs to go to Options, **[REDACTED]** turned 18 was kicked out of the house (living with **[REDACTED]**), **[REDACTED]** stays on track. **[REDACTED]** bit dog.

11th: **[REDACTED]**, **[REDACTED]** wanted to kill himself (hospitalized), **[REDACTED]** going to OPA, **[REDACTED]** new.

10th: **[REDACTED]** Voyager, **[REDACTED]** still failing, **[REDACTED]** 7 F's, **[REDACTED]** not coming to school, **[REDACTED]**.

9th: **[REDACTED]**, **[REDACTED]** doesn't like to do her work mom wants tested, **[REDACTED]** a lot of issues (wanting to harm self).

6. Admin PLN

7. Educator Effectiveness Dialogue

- Non-probationary teachers needing a mid-year review:

- notes or AP meeting with [REDACTED] and EE
- Review Standard 2
- Goal Discussion

Additional Agenda Items

1. 504 Expectations: [REDACTED] observing, tell [REDACTED] when coming up
2. Heritage Basketball Game: **Pre-sale Monday the 2nd day of game**
3. Genius Squad Student Approval: **get back to [REDACTED]**
4. Sports Authority Commercial:
5. Holiday Gifts: **bought Target gift cards.**
6. Staffing Discussion: **Mental Health, School Social Worker**
7. PLC Update: **talk to [REDACTED] about how many common assessments.**
8. [REDACTED]: **we don't have to worry about student data until 2016**

**2013-2014
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November 18, 2013**

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

2. Activities Update

- National Anthem during Winter Sports
- Dress up Days for Toys for Tots
- Clip for Faculty Talent Show

2. Safety/Security

- Doors, Change in Security shifts
- Dogs: 12-5 Dogs at 1:30 pm
- [REDACTED] Faculty meeting
- [REDACTED]
- Fire Drill

Discipline

- [REDACTED] Expulsion
- [REDACTED] & [REDACTED] - truancy
- [REDACTED] & [REDACTED] Follow up

3. Instruction/Curriculum

- Informational Text Article

4. Personnel:

- [REDACTED] - IEP
- [REDACTED] - Hear back from HR.
- [REDACTED] -
- [REDACTED] - Advice, what can you do? Test corrections? Communication? Misplaced?

5. Guidance Counselors at 9:00 a.m.

- [REDACTED] chooses not to do it...borderline grades.
- [REDACTED]
- [REDACTED] -
- [REDACTED] Learning Disability Testing- Sanction letter- Noticed your in band...are you going on the trip? Set up a contract with her.
- [REDACTED]
- [REDACTED] home school
- [REDACTED] - IEP testing
-

6. Admin PLN

7. Educator Effectiveness Dialogue

- Non-probationary teachers needing a mid-year review- Probationary teachers need a mid-year meeting. Put meeting notes in BloomBoard.
- Notes of AP meeting with [REDACTED] and EE

LPS 02080

- Review Standard 2
- Goal Discussion

Additional Agenda Items

1. 504 Expectations
2. Heritage Basketball Game-
 - Signage Parents
3. Genius Squad Student Approval
4. Sports Authority Commercial
5. Holiday Gifts
 - Gift Cards
 - \$15.00
 - Secretary- \$50.00
 - No Poinsettias
6. Staffing Discussion
 - Mid-Year Staffing- Mental Health

**Administrative Team Meeting
December 2, 2013**

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

- a. Admin Meeting Adjustment 12/16/13

2. Activities Update

- Photographics Freebies: coffee cups for all staff for free
- Prom Themes: Great Gatsby at Sports Authority

2. Safety/Security

- Dogs
- Blinds
- [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED]
appropriate cheers leaders, when singers no calling out during National Anthem

3. Discipline

- [REDACTED]: expire May 20 pick-up cap and gown the 21st, and [REDACTED] Expulsion
- Cell Phone:
- [REDACTED] = went missing last week, but doing better than when she was at PMS
- [REDACTED] doesn't want anything to do with dad, custody issue

4. Instruction/Curriculum

- UIP At A Glance:
- Post Secondary Goal: Graduation Rate, Attendance, etc.
Increase and maintain a graduation rate of 95.5%
- Better Things Mtg:
- 2nd Semester Schedules: make announcement about when to do scheduling changes. Talk to counselors.

5. Personnel

- [REDACTED]:
- [REDACTED]:
- [REDACTED] and sub: [REDACTED] doesn't know what she is doing, she has Jan 24 for FMLA, need another sub [REDACTED] is not working out. [REDACTED] sub for last week look into her and see if she could start second semester Tuesday, look if [REDACTED] is getting long term sub pay,

6. Admin PLN

- "3 Strategies to Promote Independent Thinking in Classrooms" article

7. Educator Effectiveness Dialogue

- Teacher Perception Survey
- Mid-year Conferences

Additional Agenda Items

1. World Languages: check to see if there are any Chinese ACC classes, is HHS doing French?, talk to Jessica about how to phase out Chinese
2. Graduation Fee - increase by Herf Jones: every 5 yrs. increase the graduation fee, wants to go up \$5
3. Final Exam Memorandum: collecting finals for Dec. 9
4. Staffing
5. Clerical Gifts: \$45 each

**2013-2014
Arapahoe High School
Administrative Team Meeting
December 2, 2013**

Standing Agenda Items

1. Review Weekly Calendar for Evening and Weekend Supervision

- a. Admin Meeting Adjustment 12/16/13

2. Activities Update

- Photographics Freebies
 - i. Mugs with 50th Anniversary
- Prom Themes
 - i. Great Gatsby
 - ii. City Lights

2. Safety/Security

- Dogs
- [REDACTED]: Upgrade cameras/ tech hall, freshmen
-

3. Discipline

- [REDACTED] and [REDACTED]. Expulsion
- Cell Phone
- [REDACTED]

4. Instruction/Curriculum

- UIP At A Glance
- Post Secondary Goal: Graduation Rate, Attendance, etc.
- Better Things Mtg.
- 2nd Semester Schedules

5. Personnel

- [REDACTED]
- [REDACTED]
- [REDACTED] and sub
 - i. January 24 is deadline...
 - ii. Swing through 3rd hour class

6. Admin PLN

- "3 Strategies to Promote Independent Thinking in Classrooms" article
 - i. sequencing...
 - ii. Discovery Period
 - iii.

7. Educator Effectiveness Dialogue

- Teacher Perception Survey
- Mid-year Conferences

Additional Agenda Items

1. World Languages
2. Graduation Fee - increase by Herf Jones
3. Final Exam Memorandum
4. Staffing
 - Mental Health Person
 -
5. Clerical Gifts
6. Heritage-
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
 - [REDACTED]
7. Boys Basketball- Not Toys For Tots donations...

Administrative Team Meeting December 9, 2013

Standing Agenda Items

- Review Weekly Calendar for Evening and Weekend Supervision
- Activities Update
 - Toys for Tots Wrap Up
 - Prom 2015 & 2016: Wildlife Experience May 2: Infinite Park May 7th
- Safety/Security
 - Dogs: Wed 1:15
 - Friday the 6th: [REDACTED] spoke to [REDACTED] and [REDACTED],
- Discipline
 - Review [REDACTED]. Case: have [REDACTED] check letters, (get safety plan to rest of team and campus security)
- Instruction/Curriculum
 - PLATO: summer school, we may not have ACC next year
 - (run schedule announcements throughout the week staggered)
 - PLC Update: Bio share what they do for interventions ask [REDACTED] (him and [REDACTED], how long would it take show the staff what it looks like); Econ and Gov't doing a class proj. most of which takes place after-school. Present after-school; Amer. Lit capstone project,
 - Student Teachers: 2 student teachers [REDACTED] (LA) and [REDACTED] (SS),
 - John Irwin:
 - research more the Computer Science class to be able to offer it next year.
 - check with [REDACTED] about the co-teaching model
 - Jan. 6: In-service, Feb 12th= singers
- Personnel
 - [REDACTED]:
 - [REDACTED]:

- Guidance Counselors and [REDACTED] the intern at 9:00 a.m.

9th: [REDACTED] cutting,

10th: [REDACTED] went over, Ellwood need to figure out credits

11th: [REDACTED] safe to tell took pills, in counseling now;

12th: [REDACTED] free/reduced ([REDACTED] from ESC), bus pass, & Urban Peak referral; [REDACTED] Voyager next semester, [REDACTED] still failing 3 class, hasn't completed anything for BYU, [REDACTED] not asked back to Voyager, but going to go to Options.

- Admin PLN
 - Pocket hookahs
- Educator Effectiveness Dialogue
 - BloomBoard: use [REDACTED] process

- What do mid years look like?
- Standard 2 Review
- LCEE Update: **done**

Additional Agenda Items

1. Yearbook - Profiling 1 Teacher
2. ACES / Pool/ M.R.: